PLATE EXEMPTION REQUEST FORM

SECTION 75 (3)
LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976

Please ensure you read and understand each section of this form. Guidance notes are provided below. The form must be completed in full before it will be accepted. Incomplete forms will be rejected.

1. Applicant Details	
Full Name	
Company Name (*if applicable*)	
Address	
Contact Email / Number	
Driver's Licence Number (*if applicable*)	
Private Hire Operator	

2. Vehicle Details	
Vehicle Registration	
Make	
Model	
Licence Number (*if applicable*)	

3. Details of Work to be Undertaken
Please provide a description of the work you intend to undertake that requires a plate exemption.

4. Operator Declaration	
I hereby declare that the vehicle detailed in this application will be used to completed bookings on my behalf. The vehicle will require a plate exemption to complete these bookings, proof of which can be provided to the Licensing Authority upon request. The vehicle will not be used for any non-executive work, including but not limited to, school contracts, general airport transfers or general bookings.	
Name of Operator	
Name of Individual	
Job Title/ Role	
Contact Email / Number	
Signature	
Date	

5. Applicant Declaration	
I hereby declare that the vehicle detailed in this application will not be used for any non-executive work, including but not limited to, school contracts, general airport transfers or general bookings.	
Name of Licence Holder	
Signature	
Date	

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Guidance Notes:

- Please complete and return your application to licensing@huntingdonshire.gov.uk
- Digital Signatures will be accepted
- Applicants who do not hold a Private Hire Operator's licence and will be working for a licensed operator do not need to supply any further evidence of executive work. This will be obtained from the Private Hire Operator directly.
- Applicants that are a licensed Private Hire Operator must provide evidence of executive work. To assist with obtaining evidence of executive work, a separate Evidence Form can be submitted alongside this application – **Please see below**

PLATE EXEMPTION EVIDENCE FORM

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976

Private Hire Operator Details	
Private Hire Operator Name	
PHO Licence Number	
Address	
Contact Email / Number	

Details of why a plate exemption is required
Please provide details of why it is necessary for a vehicle with a plate exemption to fulfil the booking requests you have made with the above-named Private Hire Operator.

Customer Declaration	
I hereby declare that I have requested the Private Hire Operator detailed above to provide an executive service for my company and confirm that a plate exemption is necessary to provide this service.	
Name of Company	
Name of Individual	
Job Title/Role	
Signature	
Date	

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