# Application to modify or discharge a planning obligation

In accordance with the Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992 this application form is to be completed for proposals to modify or discharge the terms of a legal agreement made under 5.106A or 299A of the Town and Country Planning Act 1990 as amended.

Please email the completed form to [Development.ManagementAdmin@huntingdonshire.gov.uk](mailto:Development.ManagementAdmin@huntingdonshire.gov.uk)

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| --- |
| Address of site:  Postcode: |

## Your name and contact details

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| --- |
| Name: |
| Company: |
| Address:  Postcode: |
| Contact number: |
| Email: |
| Preferred method of communication of our advice to you? Post  Email |

## Details of the planning obligation and related planning permission

|  |  |
| --- | --- |
| Planning obligation reference number: | Date of planning obligation: |
| Planning application reference number: | Date of planning application: |

|  |
| --- |
| Proposed change(s) to the planning obligation: |

|  |
| --- |
| Reason(s) and planning justification for the proposed change(s) to the planning obligation: |

Checklist of the minimum information that you need to provide for us to consider your application. Please tick the box to confirm that you are submitting the information requested.

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| 1:1250 location plan with the site outlined in red |
| Statement of proposed changes to the planning obligation |
| Heads of terms of proposed changes to the planning obligation |
| Statement of reasons and planning justification for proposed changes to the planning obligation |

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| --- |
| Please identify any other information that you wish to draw to our attention in support of the application: |

Do you, or the person or organisation you are acting for, own or have an interest in the site? Yes  No

If Yes, please specify:

If the answer to the question above is ‘No’, is the owner of the site aware of your interest in the site? Yes  No  Not applicable

Have you discussed this proposal with any adjoining occupiers or the local community? Yes  No

If Yes, please submit details:

Are you, or the person you are acting for, related to any member of staff or elected member of the council? Yes  No

If Yes, please submit details:

### Declaration

I/we have marked and identified all information that I/we consider to be ‘in confidence’ or is ‘commercially sensitive’ and I/we understand that all other information submitted may be revealed to other parties if the council is required to do so under Freedom of Information Act or Environmental information Regulations.

|  |  |
| --- | --- |
| Signed: | Print name: |
| On behalf of: | Date: |

Regulation 4(5) of the Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992.

CERTIFICATE OF COMPLIANCE WITH THE NOTICATION REQUIREMENTS IN REGULATION 4

Please complete either certificate A, B or C.

### Certificate A

I certify that on the day 21 days before the date of the accompanying application the planning obligation to which the application relates was enforceable against nobody other than the applicant.

|  |
| --- |
| Signed: |
| On behalf of: |
| Date: |

### Certificate B

I certify that the applicant has given notice to everyone else against whom, on the day 21 days before the date of the accompanying application, the planning obligation to which the application relates was enforceable, as listed below.

|  |
| --- |
| Person on whom notice was served: |
| Date on which notice was served: |
| Address at which noticed was served: |
| Signed: |
| On behalf of: |
| Date: |

### Certificate C

I certify that:

The applicant cannot issue a certificate A or B in respect of the accompanying application;

The applicant has given notice to the persons listed below, being persons against whom, on the day 21days before the date of application, the planning obligation to which the application relates was enforceable.

|  |
| --- |
| Person on whom notice was served: |
| Date on which notice was served: |
| Address at which notice was served: |
| The applicant has taken reasonable steps to ascertain the name and address of every person against whom, on the day 21 days before the date of the application, the planning obligation to which the application relates was enforceable and who has not been given notice of the application but has been unable to do so. These steps were as follows:  Describe steps taken: |
| Notice of the applicant, as attached to this certificate, has been published in the: |
| Name of local newspaper: |
| Date of publication: |
| Signed: |
| On behalf of: |
| Date: |